

# PG DIPLOMA IN COUNSELING AND REHABILITATION

## Full Time Regular Mode

(Self-Finance Scheme)

Regulations and Ordinance for Admission to PG Diploma in Counseling and Rehabilitation Programme by the Centre for Counseling, Rehabilitation & Research under Magadh University, Bodh-Gaya.

### REGULATION

1. The teaching-cum-training course leading to award of PG Diploma in Counseling and Rehabilitation shall be run under Magadh University by the Centre for Counseling, Rehabilitation & Research (CCRR) attached to the PG Department of Psychology. It shall also conduct research programmes in areas of social importance.

2. Duration of Course : The duration of PG Diploma in Counseling and Rehabilitation course shall be of one academic year divided into two semesters of six months each.

3. Course Curriculum : The First Semester shall cover a Foundation Course in Psychological Concepts/ Theories and Psychological Testing. The Second Semester shall include teaching and training in Counseling and Rehabilitation. A candidate for PG Diploma in Counseling and Rehabilitation Examination shall be examined in the following papers:

#### First Semester

- |  |   |                         |
|--|---|-------------------------|
| (i) Paper I - Principles of Psychology | - | 100 marks               |
| (ii) Paper II - Psychological Testing  | - | 100 marks <sup>1)</sup> |

#### Second Semester

- |  |   |           |
|--|---|-----------|
| (iii) Paper III Techniques of Counseling | - | 100 marks |
| (iv) Paper IV ( <i>Special Paper</i> )   |   |           |
| Group A                                  | - | 50 marks  |
| Group B                                  | - | 50 marks  |

Group A shall include teaching in techniques of specific areas of counseling and rehabilitation.

Group B includes training in specific areas. The trainee shall offer two of the areas as per syllabus as per his/her choice/requirement. Accordingly, he/she shall visit Health centers, Schools, NGOs, Law agencies, Corporations, Reformatories, Help agencies, Career and placement sectors & psychological clinics marriage bureau. The period of training shall be of 20 days in each area. The trainee counselor shall submit a daily work.

The evaluation of student's achievement in the course shall be conducted paperwise by the University. The examination shall commence at the end of the semester.

#### 4. Attendance Policy

Attendance will be required as per the existing provisions prescribed by the University.

#### 5. Practical Training

All students are required to go for practical training to different institutes, organizations, Remand Home, Mental Hospitals and other concerning institutes imparting counselling and rehabilitation course for practical exposures.

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Magadh University : CCRR Regulation - Regular Mode

6. Medium of Instruction and Examination

- (I) The medium of instruction and examination for the course shall be English/Hindi.
- (II) Courses of study for PG Diploma in Counseling and Rehabilitation examination shall be the same as prescribed by the Academic Council of the Magadh University.

7. Registration : Every student who is not already registered with Magadh University will have to get himself registered on payment of the requisite fees. The students who are not registered under Magadh University shall not appear at the examination.

8. Conduct of Examination

- I. To be admitted to the examination for the PG Diploma in Counseling and Rehabilitation, a candidate must have:
  - (a) Completed the courses of study in this University prescribed for PG Diploma in Counseling and Rehabilitation.
  - (b) Registered with the University as a student.
- II. Each of these papers shall carry 100 marks.
- III. The examination in each of the theory papers (written examination) shall be of Three hours duration.
- IV. The students are required to appear at the University examination at the end of each semester from the date notified by the University.
- V. They have also to appear at the viva-voce examination on work report of 50 marks in Group-B of Paper-IV after written examination of 2<sup>nd</sup> Semester. The viva-voce examination shall be conducted by the external and internal examiners appointed by the University.
- VI. The medium of instructions and examinations for the course shall be English/Hindi.
- VII. (a) A Candidate having completed the course have to appear at the written examinations and viva voce on work report separately.
  - (b) An examinee has to pass the First Semester before he/she is allowed to appear into the examination of Second Semester. For those who fail in the first semester shall have one more examination in the midst of second semester to clear it, but will be allowed admission (promotion) in the second semester. In case of failure again he/she shall be allowed to appear at the subsequent examination in the next year only after fresh admission. Those who fail in the second semester shall also be allowed to clear it only after re-admission as non-regular student as last chance for appearing in the examination.
- VIII. The examination shall be conducted by the Magadh University which shall also finalise the date of examination, centre of examination and necessary fee for its conduct.
- IX. In order to pass the PG Diploma in Counseling and Rehabilitation Examination, a candidate must have to obtain not less than 45 per cent marks in aggregate, otherwise the candidate shall be deemed to have failed. Only 3 (three) marks shall be added in total in Second Semester only to get 45% under regulation.
- X. In order to pass PG Diploma in Counseling and Rehabilitation final examination, a candidate must have passed Semester I and II examinations separately.

9. Award of Diploma

Those who complete the programme successfully shall be awarded appropriate Diploma by Magadh University, -Body in prescribed form specifying the class/division in which he/she was placed.

## ORDINANCE FOR ADMISSION

141  
(25)

### 1. Admission and Selection Procedure

- (a) Application forms for Admission shall be obtained at the office ~~...~~ depositing Rs. 500/- only through Demand Draft or may be obtained by sending a self-stamped registered envelope along with DD of Rs. 500/-.
- (b) Applications received shall be processed according to the requisite qualifications and conditions.
- (c) Selected candidates will be called for interview. Final selection for admission shall be made strictly on the basis of qualifying marks, work experience and interview.
- (d) The University reserves the right to take any decision in all matters of admission.

### 2. Reservation

Reservation of seats for admission shall be in accordance with the State Government's rules/Magadh University rules. In no case, the percentage of reservation fixed by the State Govt. will exceed.

### 3. Eligibility for Admission

- i) Applications from the students shall be invited on a prescribed form issued from the Centre.
- ii) Applicants having Graduation or equivalent Degree in the faculties of Social Sciences, Science and Management may apply for admission in the course.
- iii) The selection criteria shall be based on marks as well as performance in interview.
- iv) Persons from voluntary organizations (NGO's), Government Organizations, Corporations, Military and Police Services, Boards and School/College teachers may also apply for the course. Such applicants from these organisations may be given preference in admission.

4. Intake - 40 (Forty) - May be revised by the University.

5. Fee Structure : Admission fees for the course will be charged as follows. However, as the Course will be managed on self-finance basis, the fees may be revised by the University, if necessary:

Sl. No.	Fee's items	Rupees
1.	Tuition fee	
2.	Development Fee	7000=00
3.	Establishment	500=00
4.	Teaching aids	800=00
5.	Library	1000=00
		200=00
Total (Rs.)		9,500=00

Besides the above noted fees and charges, each candidate appearing in the University examination will be required to pay the prescribed examination fee of Rs.750/- per semester to the University.

१५/११/१९

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